

**MAYOR
Richard J. Notte**

COUNCIL MEMBERS

**Joseph V. Romano, Mayor Pro Tem
Yvonne Kniaz
Deanna Koski**

**Maria G. Schmidt
Michael C. Taylor
Barbara A. Ziarko**

CITY OF STERLING HEIGHTS

AGENDA FOR REGULAR CITY COUNCIL MEETING

TUESDAY, FEBRUARY 1, 2011

7:30 P.M.

**LOCATION: CITY COUNCIL CHAMBERS, CITY HALL, 40555 UTICA ROAD, PHONE (586)
446-CITY (MINUTES OF COUNCIL MEETINGS ARE FILED IN THE CITY CLERK'S OFFICE)**

MEETING CALLED TO ORDER

PLEDGE OF ALLEGIANCE TO THE FLAG AND INVOCATION

ROLL CALL

APPROVAL OF AGENDA

REPORT FROM CITY MANAGER

PRESENTATION

Nice Neighbor Award

ORDINANCE INTRODUCTION

- 1. To consider introduction of a proposed ordinance to amend Chapters 1, 2, and 8 of the City Code to implement new regulations governing dogs within the city of Sterling Heights. (Presentation – City Manager and City Attorney)**
- 2. CONSENT AGENDA**
 - A. Approval of Minutes
Regular Meeting of January 18, 2011**
 - B. Approval of Bills**
 - C. To approve a Resolution establishing the City Council Budget Workshop Schedule.**

- D. To approve final payment to Tiseo Brothers, Inc., in the amount of \$13,856.40 plus interest on retainage for Shortridge Drive and Dray Court Pavement Reconstruction, City Project #10-204.
- E. To award a bid for replacement of boilers, chillers and HVAC equipment (At a cost of \$838,593 - 100% funded through the Energy Efficiency & Conservation Block Grant program and utility rebate programs).
- F. To approve the purchase of fifteen police vehicles for the Sterling Heights Police Department through a Macomb County cooperative bid at a total cost of \$309,834.
- G. To approve the purchase of two police investigative vehicles for the Sterling Heights Police Department through a State of Michigan MiDeal cooperative bid at a total cost of \$42,000.
- H. To waive the competitive bidding requirements in accordance with City Code §2-223(A) and approve an Additional Services Agreement between the City of Sterling Heights and New World Systems Corporation for data file conversion services (At a cost not to exceed \$135,000 - 100% grant funded).
- I. To approve an application by Warhoops Auto Parts, Inc. for renewal of a junk yard license at 7575 18-1/2 Mile Road.
- J. To receive the lawsuit, *Matthew Acciacca vs. City of Sterling Heights*; 41A District Court Case No. S-10-6727-GZ.

CONSIDERATION

- 3. To consider an amendment to the City of Sterling Heights Governing Body Rules of Procedure.

COMMUNICATIONS FROM CITIZENS

- (a) This item shall be taken up at 10:00 p.m. if the business portion of the agenda has not been concluded.

In accordance with the Sterling Heights Governing Body Rules of Procedure, under this agenda item, citizens are permitted to address the City Council on issues not on the agenda. Citizens are afforded a reasonable opportunity to be heard. Generally, no response shall be made to any communication from a citizen until all citizens have been permitted to speak.

You may be called to order by the Chair or a Council member if you:

- Attempt to engage the Council or any member in debate
- Fail to address the Council on matters germane to City business

- Use vulgarity
- Make personal attacks on persons or institutions
- Disrupt the public meeting

If you are called to order, you will be required to take your seat until the Council determines whether you will be permitted to continue.

These rules are in place and will be followed to ensure order and civility.

REPORTS FROM CITY ADMINISTRATION AND CITY COUNCIL

UNFINISHED BUSINESS

- 1.
- 2.
- 3.
- 4.

NEW BUSINESS

- 1.
- 2.
- 3.
- 4.

CLOSED SESSION PERMITTED UNDER ACT 267 OF 1976 - (roll call vote required)

ADJOURN

Clerk of the Council

The City of Sterling Heights will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting upon 7 days notice to the Community Relations Department at 446-CITY.

The backup information for this agenda is available on the City's website. Go to www.sterling-heights.net and click on City Council e-Packets.

CITY MANAGER'S REPORT

FEBRUARY 1, 2011 --- CITY COUNCIL MEETING

A. PHONE BOOK RECYCLING PROGRAM

The City of Sterling Heights is teaming up with the Macomb County Board of Commissioners and AT&T to provide opportunities for residents and businesses to recycle outdated phone books. AT&T has donated \$1,200 to be awarded this year to three schools located in the city that were chosen for their interest in helping the environment: Collins Elementary, Black Elementary, and Flynn Middle Schools (attached). The contest involves the three schools currently collecting the outdated books through March 13, 2011. Outdated directories may also be dropped off at the City's Public Works Building on 18 Mile Road, as well as the two recycling centers. Additional information may be obtained by contacting Community Relations Department at 586.446.2489.

B. PROPERTY MAINTENANCE UPDATE

The City has been pro-active in addressing property maintenance concern. A recent case that required the City initiating legal action is 36680 Cecelia Drive. The good news for residents in the area is that this particular problem will be resolved in a matter of 60-90 days.

C. MACOMB BUSINESS CLIMATE SURVEY – JANUARY 2011

Oakland University, in collaboration with The Macomb Chamber Alliance and Leadership Macomb, has conducted and compiled the attached Macomb Business Climate Survey. The survey indicates the following:

Business:

- Business optimism continues to grow.
- Sales growth forecasts are optimistic.
- Selling prices should remain stable.
- The "bottom line" will continue to improve.

Employment:

- Employment growth will be modest and current workers are "staying put".
- Pay rates and fringe benefits are unlikely to improve.
- Access to business loans and lines of credit remains a concern.
- Capital expenditures will be limited.

As you can see, there are some continuing positive trends in the business outlook, but employment is likely to remain pressured during 2011.

D. ECONOMIC DEVELOPMENT UPDATE

continued...

E. MISCELLANEOUS

Respectfully submitted,



Mark D. Vanderpool, City Manager

Attachments

ATTACHMENT A

PHONE BOOK RECYCLING PROGRAM

January 2011

Macomb Business Climate Survey



Conducted and Compiled by
Oakland University
In collaboration with

The Macomb Chamber Alliance

Leadership Macomb

**The Macomb County Department of
Planning & Economic Development**

MACOMB BUSINESS CLIMATE SURVEY – JANUARY 2011

Introduction

We are pleased to have been asked to coordinate this third Business Climate Survey for Macomb County and we are grateful to the **Macomb Chamber Alliance, Leadership Macomb**, and the **County's Department of Planning and Economic Development** for their guidance and support at every step of this initiative.

The purpose of this project is to provide leaders and decision makers in both the public and private sectors with useful and reliable information about business conditions – information that can be used to guide future planning and policy development. The results of the survey can also be used to measure progress toward improving the business climate over the next several years and to assist in identifying opportunities for economic growth and development.

This study was conducted during the first three weeks of December 2010 using a web-based survey methodology. Invitations to participate in the survey were emailed to members of the seven chambers of commerce located in Macomb County as well as to recipients of the County's eBusiness newsletter. Graduates of Leadership Macomb were also invited to participate. Since there was some overlap in these mailing lists, people were asked to respond only once to the survey. Adjusting for duplication, it is estimated that more than 3,000 separate business leaders living and working in Macomb County were invited to participate in the survey. Exactly 526 surveys were completed, which provides a meaningful data set for analysis and interpretation.

If the results of these climate surveys prove to be helpful in charting a course for improving the business climate in Macomb County, we will continue working with our partner organizations to repeat this survey on a regular basis.

The report that follows presents an analysis and interpretation of the responses along with some conclusions and recommendations. A summary of the responses for each survey question and a list of the verbatim responses and/or customized cross tabulations of the data can be obtained by contacting the authors at 586-263-6242.

Albert L. Lorenzo
Executive in Residence
Oakland University

Julianne Leigh
Doctoral Intern and
Budget Director
Oakland University - Macomb

Findings and Forecasts

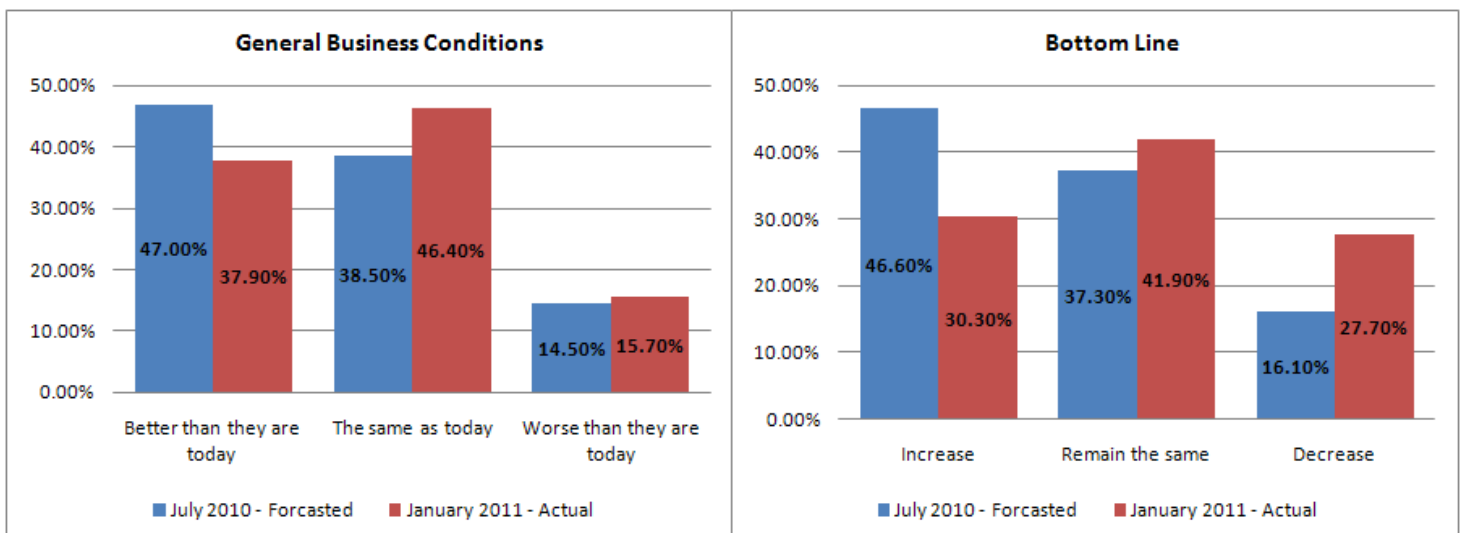
Forecasting Reliability

Participants in the first Business Climate Survey in December of 2009 were asked to project the expected change over the next six months in levels of employment, rates of pay, fringe benefits, and their “bottom line.” Participants in the second survey in June of 2010 were asked about their actual experience in these same four categories during the previous six months. This pairing of questions provided a basis for assessing the accuracy of participant forecasts. While the respondents to the two surveys may have differed, they all came from the same survey population, so the averages of their responses allows for some comparability. The table and chart below compare the projected changes with the changes actually experienced in four key business activities surveyed.

Six Month Changes	Projected	Experienced
Increase in Number of Employees	19.0%	21.5%
Increase in Rate of Pay	13.6%	11.6%
Increase in Fringe Benefits	6.7%	6.7%
Increase in the Bottom Line	39.6%	37.6%

These responses showed that the respondents were quite accurate in projecting the future trends in these four categories. As a result, survey responses in these areas can be useful as a forecasting tool. In essence, the strong correlation validates that the business leaders who participate in the survey have a tendency to be pragmatic in their responses and have a good understanding of the prospects for the near-term future of their organizations.

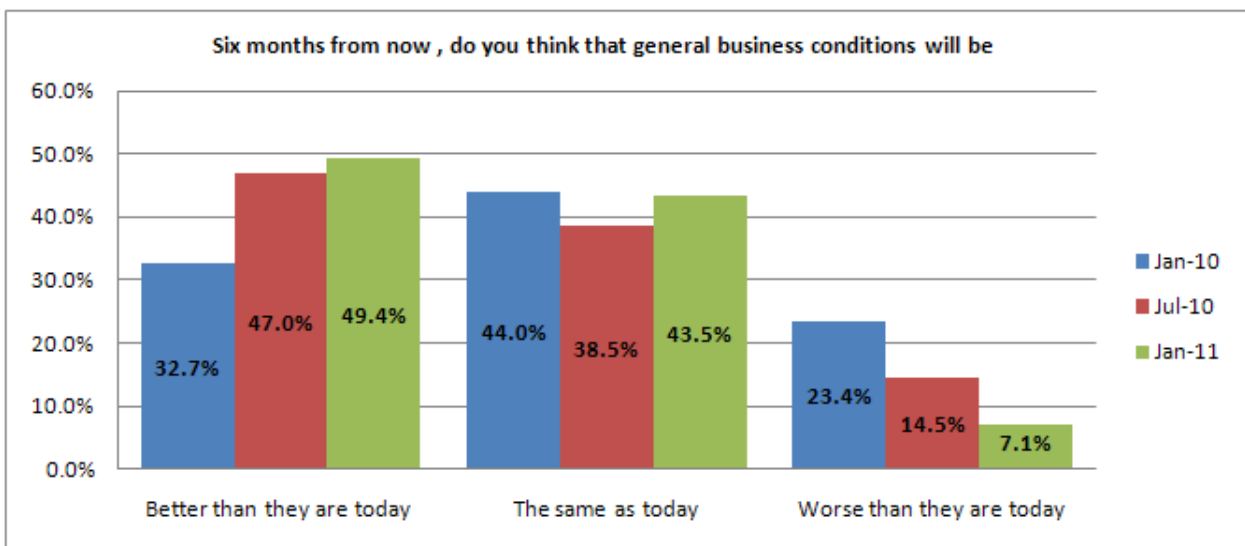
At the same time, when it comes to projecting general business conditions, the responses to this third survey showed that projections from the summer of 2010 turned out to be too optimistic as the charts below indicate. It appears that the recovery in Macomb County has been progressing more slowly than originally anticipated.



Macomb County Business Forecast for 2011

Business Optimism Continues to Grow

Nearly half (49.4%) of the respondents to the current survey believed that general business conditions will improve during the next six months. That compares to 47% who felt that way during the July 2010 survey and only 32.7% who forecasted an improvement a year ago. Maybe more importantly, while nearly a quarter (23.4%) of respondents a year ago believed that business conditions would worsen, that number has declined to just 7.1% today. Clearly, the majority of Macomb County business leaders believe the worst is over, but it is important to remember that the respondents turned out to be overly optimistic six months ago.



Sales Growth Has Been Uneven, but Forecasts Are Optimistic

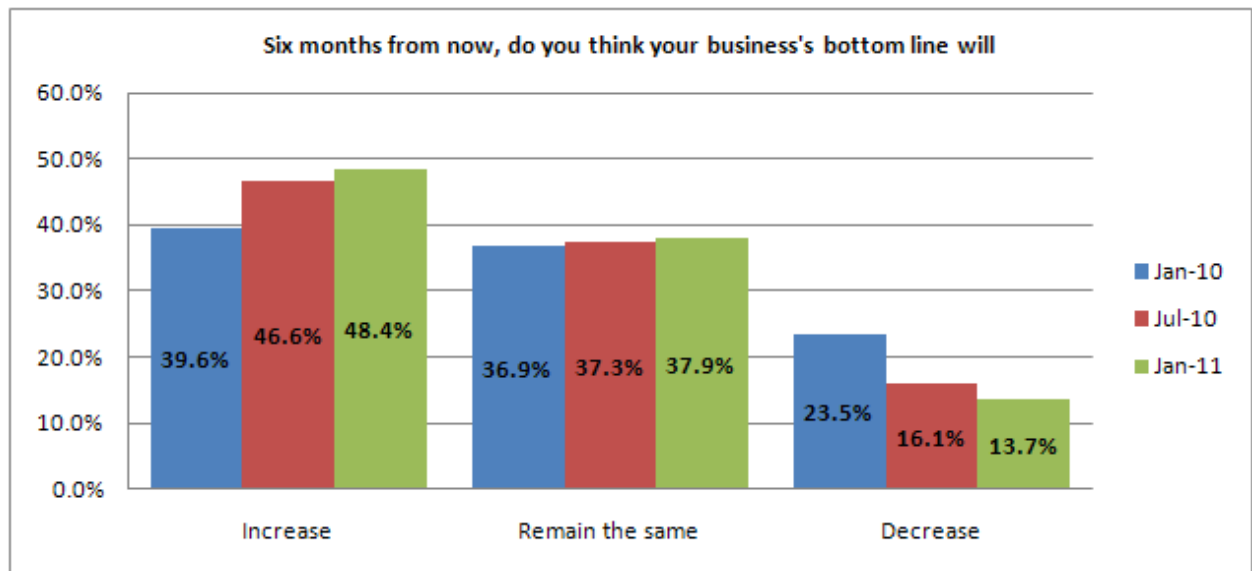
Businesses were equally divided on how their sales or gross revenue for the current quarter compared to the same quarter last year. 36.8% reported an increase over the prior year, 32.8% indicated they were about the same as last year, and 30.4% experienced a lower level than last year. The good news is that nearly half (48.0%) believed that their sales or gross revenue will be higher in the same quarter next year while only 14.0% projected a decline.

Selling Prices Should Remain Stable

Just over 70% of the respondents indicated that selling prices for their products or services six months from today should remain about the same as they are today. This is similar to the responses given in the last two surveys (67.3% and 65.7%). But unlike the last two surveys, some upward bias was also reported as 22.5% indicated that their selling prices will be higher six months from today. Improving economic conditions seem to be allowing some opportunity for higher prices, which in turn could drive increased profitability and the beginning of price inflation.

The “Bottom Line” Will Continue to Improve

While less than a third (30.3%) of the respondents reported an increase in their “bottom line” compared to six months ago, nearly half (48.4%) projected that their “bottom line” would be higher six months from now. Equally important, the percentage of respondents expecting their “bottom line” to decline over the next six months continues to drop – from 23.5% in January of 2010 to 16.1% in July of 2010 to just 13.7% today.



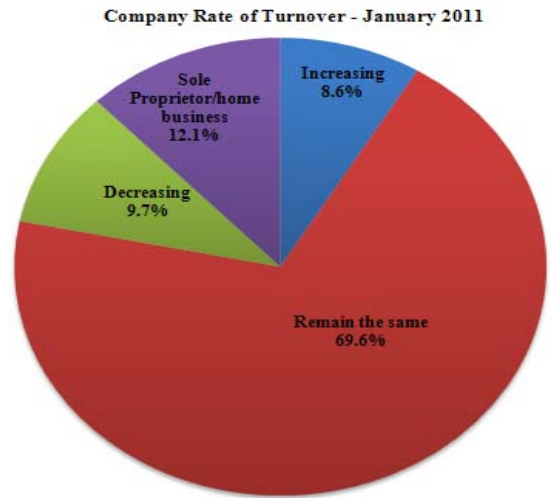
Employment Growth Will Be Modest and Current Workers are Staying Put

Despite growing optimism, improving sales and some ability to raise selling prices, business leaders remain cautious about hiring. Only 29.4% indicated that they expect to have more employees a year from now than they do today. Fully one-half (50.7%) see employment levels remaining stable, while one in ten believe that their employee ranks will be lower a year from now. There is considerable variation in employment forecasts by industry type, with private sector projecting growth while public sector expects declines.

There were three other significant survey findings related to employment:

- Where increased hiring was projected, respondents reported that new jobs were far more likely to be filled by new hires than by recalling workers from layoff. Less than 10% said they would be recalling employees from layoff.

- Workers seem to be holding on to the jobs they have as only 8.6% of respondents indicated that employee turnover was increasing.
- The vast majority of employers (86.4%) said they did not have any job openings that they were unable to fill. As in the past two surveys, sales positions were mentioned most frequently as job openings that were difficult to fill along with lesser skilled service workers. Positions for IT workers and skilled technicians were mentioned more frequently than in prior surveys.

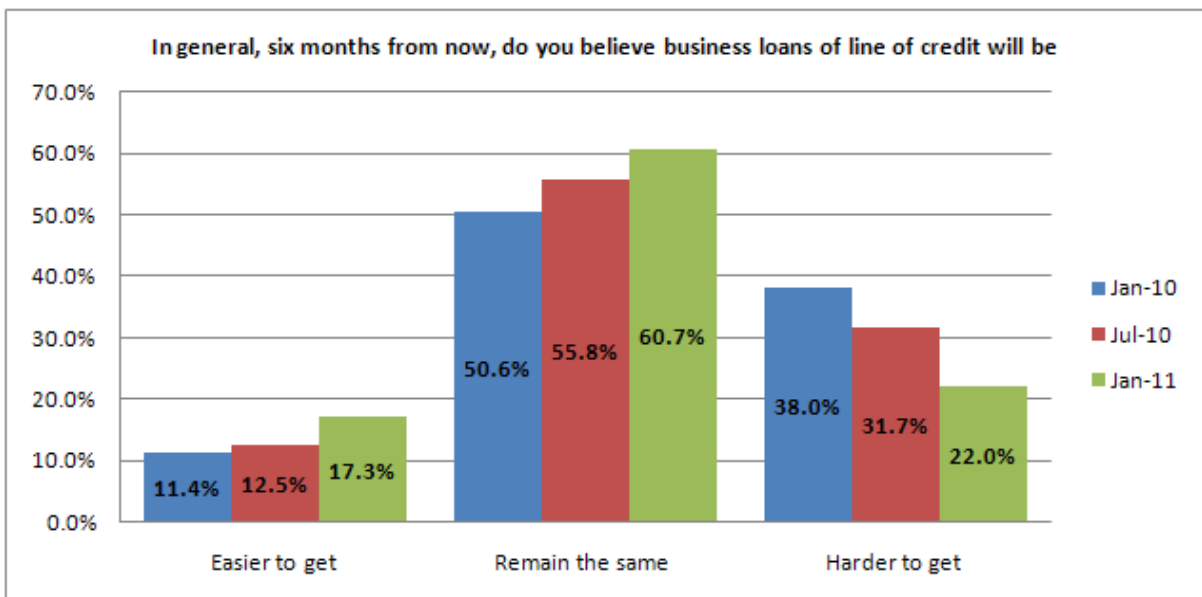


Pay Rates and Fringe Benefits Are Unlikely to Improve

Only 13.2% of respondents said that their typical rates of pay for their employees would be higher six months from today and just 6.8% projected that fringe benefits would be better than today. The good news for workers may be that pay reductions are essentially over as just 6.6% of respondents said that the typical rates of pay would be lower six months from today. At the same time, workers’ costs for fringe benefits may be going up as 42.1% of respondents said that employees will be asked to assume a greater share of the cost of their fringe benefits.

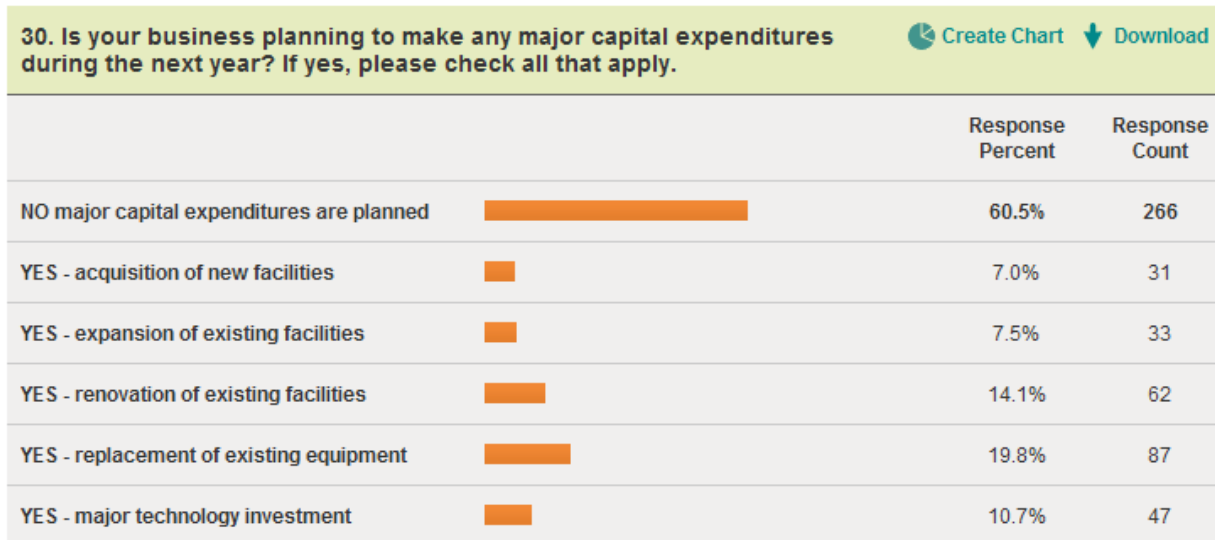
Access to Business Loans and Lines of Credit Remains a Concern

Only 5.6% of respondents believed that access to business loans or lines of credit was easier today than six months ago, while 43.9% felt it was more difficult. Asked how they felt credit conditions would be six months from today, 6 in 10 believed things would remain the same and 22% felt credit conditions would become even more difficult.



Capital Expenditures Will Be Limited

Just over 60% of the respondents indicated that they had no plans to make major capital expenditures during 2011. Of those that did plan to make capital investments, replacing existing equipment ranked first (19.8%) followed by renovating existing facilities (14.1%) and major technology investments (10.7%). The chart below gives a more complete picture of plans for capital spending by Macomb County Businesses.



Findings from Cross-Tabulations

The survey methodology allows for cross-tabulations of data across several categories of inquiry. Among other things, this permitted the researchers to identify variation of responses based upon differences in 1) business size as measured by the number of employees, 2) business type as determined by industry category, and 3) stage of business development. Noteworthy differences are summarized below along with supporting data.

1. Smaller businesses are more optimistic than their larger counterparts

10. Six months from now, do you think that conditions for YOUR PARTICULAR BUSINESS will be						
Create Chart Download						
	Including yourself, how many employees (both full and part-time) does your business have during its busiest season?					Response Totals
	Less than 10	10-50	51-100	101-500	Greater than 500	
Better than they are today?	51.9% (70)	45.9% (56)	54.8% (23)	21.0% (13)	32.7% (18)	43.3% (180)
About the same as today?	41.5% (56)	45.9% (56)	33.3% (14)	54.8% (34)	43.6% (24)	44.2% (184)
Worse than they are today?	6.7% (9)	8.2% (10)	11.9% (5)	24.2% (15)	23.6% (13)	12.5% (52)

2. Smaller businesses are forecasting greater sales growth while the largest businesses are the least optimistic

12. Do you think that sales or gross revenue for the same quarter next year will be						
Create Chart Download						
	Including yourself, how many employees (both full and part-time) does your business have during its busiest season?					Response Totals
	Less than 10	10-50	51-100	101-500	Greater than 500	
Higher than this year?	52.6% (71)	44.4% (52)	53.5% (23)	33.3% (19)	32.7% (16)	45.1% (181)
About the same as this year?	38.5% (52)	44.4% (52)	27.9% (12)	40.4% (23)	36.7% (18)	39.2% (157)
Lower than this year?	8.9% (12)	11.1% (13)	18.6% (8)	26.3% (15)	30.6% (15)	15.7% (63)

3. Smaller businesses are more likely to increase employment over the next year

17. By this time next year, will the total number of employees for your business						
Including yourself, how many employees (both full and part-time) does your business have during its busiest season?						
	Less than 10	10-50	51-100	101-500	Greater than 500	Response Totals
Increase?	36.1% (48)	38.3% (44)	32.6% (14)	24.1% (14)	16.3% (8)	32.2% (128)
Remain about the same?	54.9% (73)	56.5% (65)	58.1% (25)	46.6% (27)	59.2% (29)	55.0% (219)
Decrease?	6.8% (9)	5.2% (6)	9.3% (4)	29.3% (17)	24.5% (12)	12.1% (48)

4. Manufacturing and financial services firms are the most optimistic about business conditions during the first half for 2011 while municipal and governmental organizations expect continued decline

10. Six months from now, do you think that conditions for YOUR PARTICULAR BUSINESS will be						
The U.S. Census Bureau groups and reports on businesses by various categories. Please identify the category below that best describes your primary business activity (choose only one).						
	Manufacturing, Assembly, Prototyping & Machining	Retail, Wholesale, Warehousing & Distribution	Health Care, Social Assistance & Human Services	Banking, Insurance, Investment & Financial Services	Municipal & Governmental Services	Response Totals
Better than they are today?	49.0% (25)	21.4% (6)	39.6% (19)	48.2% (27)	22.2% (10)	38.2% (87)
About the same as today?	49.0% (25)	64.3% (18)	43.8% (21)	39.3% (22)	37.8% (17)	45.2% (103)
Worse than they are today?	2.0% (1)	14.3% (4)	16.7% (8)	12.5% (7)	40.0% (18)	16.7% (38)

5. Sales and revenue growth is projected to return to many private sector industries during 2011 while two-thirds of public sector organizations brace for declines

12. Do you think that sales or gross revenue for the same quarter next year will be [Create Chart](#) [Download](#)

The U.S. Census Bureau groups and reports on businesses by various categories. Please identify the category below that best describes your primary business activity (choose only one).

	Manufacturing, Assembly, Prototyping & Machining	Retail, Wholesale, Warehousing & Distribution	Health Care, Social Assistance & Human Services	Banking, Insurance, Investment & Financial Services	Municipal & Governmental Services	Response Totals
Higher than this year?	52.9% (27)	48.1% (13)	38.3% (18)	50.0% (28)	14.3% (5)	42.1% (91)
About the same as this year?	41.2% (21)	44.4% (12)	46.8% (22)	33.9% (19)	22.9% (8)	38.0% (82)
Lower than this year?	5.9% (3)	7.4% (2)	14.9% (7)	16.1% (9)	62.9% (22)	19.9% (43)

6. More than half of manufacturing firms project employment growth in 2011 while 50% of public sector organizations project fewer employees a year from now

17. By this time next year, will the total number of employees for your business [Create Chart](#) [Download](#)

The U.S. Census Bureau groups and reports on businesses by various categories. Please identify the category below that best describes your primary business activity (choose only one).

	Manufacturing, Assembly, Prototyping & Machining	Retail, Wholesale, Warehousing & Distribution	Health Care, Social Assistance & Human Services	Banking, Insurance, Investment & Financial Services	Municipal & Governmental Services	Response Totals
Increase?	54.0% (27)	21.4% (6)	31.3% (15)	40.0% (20)	0.0% (0)	31.2% (68)
Remain about the same?	42.0% (21)	64.3% (18)	56.3% (27)	48.0% (24)	47.6% (20)	50.5% (110)
Decrease?	0.0% (0)	3.6% (1)	10.4% (5)	6.0% (3)	50.0% (21)	13.8% (30)
Sole proprietor/home business	4.0% (2)	10.7% (3)	2.1% (1)	6.0% (3)	2.4% (1)	4.6% (10)

Second Stage Companies

The Michigan Small Business and Technology Development Center defines a “second stage” company as one in a growth mode that has between 9-99 employees and \$750,000 or more in sales. A growth mode can involve expanding the scope of business activities to new geographic areas, offering new products, pursuing new markets and/or finding new groups of customers to serve. These companies are often seen as a key to economic revitalization. Respondents were asked to self-identify whether they met this definition and survey cross-tabulations demonstrated that they have indeed outperformed their counterparts during the past year.

Second Stage companies experienced better sales and revenue growth in 2010

11. Compared to the same quarter last year, are your sales or gross revenue for the current quarter			
	Yes	No	Response Totals
Higher than last year?	47.6% (70)	31.6% (96)	36.8% (166)
About the same as last year?	29.9% (44)	34.2% (104)	32.8% (148)
Lower than last year?	22.4% (33)	34.2% (104)	30.4% (137)

Second Stage companies experienced better employment growth in 2010





16. Compared to this time last year, did the total number of employees for your business			
	Yes	No	Response Totals
Increase?	41.0% (59)	16.9% (52)	24.6% (111)
Remain about the same?	36.8% (53)	41.6% (128)	40.0% (181)
Decrease?	22.2% (32)	25.6% (79)	24.6% (111)
Sole proprietor/home business	0.0% (0)	15.9% (49)	10.8% (49)

Perceptions of Recent Legislation and Election Outcomes

Respondents were asked to express their views on the business impact of two pieces of federal legislation and the outcomes of the November 2010 election. The responses showed that there is still a high degree of uncertainty among business leaders about all of these issues. The one thing that did stand out was that just under half of the respondents believed that the outcome of the November election at the state level should be helpful to their businesses. The responses to these five legislation and election related questions are summarized below.





31. How do you think the recently enacted NATIONAL HEALTH CARE REFORM plan will impact your business?

[Create Chart](#) [Download](#)

		Response Percent	Response Count
It will have little impact on my business		20.1%	89
It should be helpful to my business		4.5%	20
It will likely be harmful to my business		33.0%	146
I am not yet able to determine the impact on my business		42.4%	188





32. How do you think the recently enacted NATIONAL FINANCIAL REGULATION REFORM plan will impact your business?

[Create Chart](#) [Download](#)

		Response Percent	Response Count
It will have little impact on my business		22.6%	99
It should be helpful to my business		4.1%	18
It will likely be harmful to my business		16.4%	72
I am not yet able to determine the impact on my business		56.8%	249





33. How do you think the outcome of the recent election at the FEDERAL LEVEL will impact your business?

[Create Chart](#) [Download](#)

		Response Percent	Response Count
It will have little impact on my business		18.0%	79
It should be helpful to my business		31.7%	139
It will likely be harmful to my business		8.7%	38
I am not yet able to determine the impact on my business		41.7%	183





34. How do you think the outcome of the recent election at the STATE LEVEL will impact your business?

[Create Chart](#) [Download](#)

		Response Percent	Response Count
It will have little impact on my business		11.1%	49
It should be helpful to my business		45.1%	199
It will likely be harmful to my business		8.2%	36
I am not yet able to determine the impact on my business		35.6%	157

35. How do you think the outcome of the recent election in MACOMB COUNTY will impact your business?

[Create Chart](#) [Download](#)

		Response Percent	Response Count
It will have little impact on my business		24.6%	108
It should be helpful to my business		29.6%	130
It will likely be harmful to my business		1.6%	7
I am not yet able to determine the impact on my business		44.2%	194

Target Industries Identified in the July 2010 Survey

The findings from the July 2010 Climate Survey showing business leaders perceptions of the target industries that might lead the way in revitalizing the local economy or might provide new targets of opportunity for area businesses bear repeating here. The chart below shows the range and average ratings for each of the industry types listed in the survey. The top ranked industries continue to hold the greatest promise for economic development within the county.

Using a rating scale of 1-5 (one being the lowest and five being the highest), please rate the following industries for their potential to help revitalize Macomb County's economy.

Answer Options	Lowest (1)	(2)	(3)	(4)	Highest (5)	Rating Average	Response Count
Defense	16	40	81	114	180	3.93	431
Health Care	28	34	109	146	116	3.67	433
Advanced Manufacturing	17	50	115	133	114	3.65	429
Information Technology	15	68	141	127	74	3.42	425
Alternative Energy (Solar/Wind/Water)	54	59	105	108	102	3.34	428
Engineering and Professional Services	22	61	154	133	56	3.33	426
Financial Services	53	120	165	59	22	2.71	419
Green Technology	53	64	129	113	65	3.17	424
Education and Training	35	74	155	105	52	3.15	421
Automotive	54	94	131	79	70	3.04	428
Entertainment and Production Companies	71	99	129	86	40	2.82	425
Construction	58	126	121	64	42	2.77	411
Travel and Tourism	100	135	116	44	27	2.44	422
Other (please specify)							9
<i>answered question</i>							438
<i>skipped question</i>							27

A follow up question then asked the participants to identify which of those particular industries their business may plan to target for new business opportunities within the next six months to a year. More than one response was permitted.

Many businesses will benefit from growth in any industry, but are there any particular industries which your company plans to target for new business

Answer Options	Response Percent	Response Count
No particular target industry	41.5%	172
Defense	22.0%	91
Health Care	21.7%	90
Advanced Manufacturing	15.9%	66
Automotive	15.9%	66
Alternative Energy (Solar/Wind/Water)	14.5%	60
Green Technology	13.0%	54
Engineering and Professional Services	12.8%	53
Construction	12.1%	50
Education and Training	10.9%	45
Entertainment and Production Companies	9.2%	38
Information Technology	8.2%	34
Financial Services	7.0%	29
Travel and Tourism	6.5%	27
Other (please specify)		25
<i>answered question</i>		414
<i>skipped question</i>		51

Summary and Recommendations

The 526 responses to the third Macomb County Business Climate survey demonstrate that for most private sector firms, optimism about business conditions continues to grow, sales and profits are expected to improve, employment is likely to move up slowly, wages and benefits are likely to remain stable, employees will be asked to assume more benefit costs, limited capital investments are being planned, and access to credit is still a concern. At the same time, most public sector organizations are bracing for declines across the board. The unevenness of these forecasts and expectations is a cause for continued economic concern within the County. In key sectors such as manufacturing and financial services, the recovery is apparent yet fragile. The revenue declines facing public sector will be unprecedented. As a result, the County must continue to place a high priority on economic development and business support initiatives, even if they are at the expense of other discretionary services.

Recommendations

- Defense, Health Care, Advanced Manufacturing, and Information Technology are perceived to offer the best opportunities for economic revitalization within the County and the region. These should remain “Target Industries” for the County’s economic development efforts.
- There is evidence that “second stage” companies do in fact experience better sales and employment growth than other firms. More attention should be given to identifying and nurturing the expansion needs of these companies.
- Prior climate surveys have shown that Macomb businesses have a definite preference for buying locally, with nearly 80% saying they give that special consideration. Collaborative public-private initiatives should be explored that could help to retain and enhance that purchasing practice.
- The County, in cooperation with local communities, should reexamine and reaffirm its target industry programs in order to achieve a greater “alignment of purpose” for economic development and revitalization initiatives.
- While continuing the “hunt” for emerging industries and employers, policy leaders should more warmly embrace the concept of “economic gardening” being advocated by the Small Business Association of Michigan (SBAM). Helping grow the businesses already located in the County is likely to have a greater long-term payoff.
- The borrowing needs of County businesses have to be addressed. The recent closure of five area community banks and the threat of more in 2011 do not bode well for local lending, especially for smaller firms.
- Since local business leaders are not projecting a significant increase in hiring, unemployment levels are likely to remain well above historic rates during 2011.

Programs and benefits to assist the unemployed will remain an essential component for maintaining the County's economic and housing stability.

- Small and mid-sized firms may not have the capacity to interpret the business implications of the numerous federal regulations and programs being legislated. County government, in collaboration with the region's professional service firms, should provide an ongoing series of seminars and workshop to help business leaders better understand the impact of these changes.
- The reorganization of County government following under the leadership of the first County Executive should give economic development and business advocacy a high priority within its new structure.
- Macomb County must identify its "economic uniqueness" within the region and then stake a claim to specific related industries and develop collaborative centers of excellence to support their growth and development.

Reminder: A summary of the responses for each survey question and a list of the verbatim responses and/or customized cross tabulations of the data can be obtained by contacting the authors at 586-263-6242.

Albert L. Lorenzo
Executive in Residence
Oakland University

Julianne Leigh
Doctoral Intern and
Budget Director
Oakland University - Macomb

*Delivered January 27, 2011
Agenda Item 2-A
Meeting: 02/01/11*

UNOFFICIAL MINUTES

CITY OF STERLING HEIGHTS

MINUTES OF REGULAR MEETING OF CITY COUNCIL

TUESDAY, JANUARY 18, 2011

IN CITY HALL

Mayor Richard J. Notte called the meeting to order at 7:30 p.m.

Mayor Notte led the Pledge of Allegiance to the Flag and Walter C. Blessed, City Clerk, gave the Invocation.

Council Members present at roll call: Yvonne D. Kniaz, Deanna Koski, Richard J. Notte, Joseph V. Romano, Maria G. Schmidt, Michael C. Taylor, Barbara A. Ziarko.

Also Present: Mark D. Vanderpool, City Manager; Jeffrey Bahorski, City Attorney;

Walter C. Blessed, City Clerk; Madeline L. Ranella, Recording Secretary.

APPROVAL OF AGENDA

Mr. Geoff Gariepy requested that Consent Agenda Item D be moved to a consideration item to allow for discussion.

Ms. Linda Godfrey requested Consent Agenda Item E be moved to an agenda item for discussion purposes.

Moved by Koski, seconded by Romano, to approve the Agenda moving Consent Agenda Item E to Consideration Item 3 and Consent Agenda Item D to Consideration Item 4.

Yes: All. The motion carried.

REPORT FROM CITY MANAGER

Mr. Vanderpool reported each year the City's Community Relations Department works with area service clubs, churches and other organizations to develop a master list of families that need help during the holidays. This year 754 families received holiday assistance. In addition, many businesses and groups provided individual sponsorship to families.

Mr. Vanderpool stated it is always encouraging to see how local businesses routinely step up to the plate to help our City as evidenced by the number of donations received. This act of generosity and community involvement truly represents the kind of corporate leadership we have here in Sterling Heights.

Mr. Vanderpool reported the 2011 Cultural Exchange, sponsored by the Sterling Heights Ethnic Community Committee, is scheduled for Friday, February 4th at 6-10 pm in the Senior Activity Center. This event will feature a wide array of ethnic music and dance, cuisine from city restaurateurs, and educational cultural displays from area groups and retailers. This is a great opportunity for members of various ethnic groups to celebrate their cultural traditions. He stated the Cultural Exchange is free to the public and last year's event drew nearly 1,600 people.

Mr. Vanderpool reported on the Oakland/Macomb Job Hub 2011: Where Oakland/Macomb Employers Meet Southeastern Michigan Job Seekers. He stated Oakland and Macomb Counties' Economic Development Departments are sponsoring the following high-tech career fair:

Date/Time: Thursday, February 24 10:00 am to 3:00 pm

Location: Oakland University Student Center, 2200 N. Squirrel Road, Rochester 48309

(Note: OU is not in session the week of 2/21 so ample parking is available on campus).

Employer Registration: There is a \$100 non-refundable registration fee for employers.

Register online at www.mijobhub.com or by contacting Jennifer Llewellyn at 248-823-5116. Registration opened January 17 and companies will be notified by January 28 if they have been selected to participate.

Career Candidate Registration: Applicants may register online at www.mijobhub.com by February 4 (best results with online registration).

For additional information, visit www.mijobhub.com or contact Sterling Heights Economic Development Manager Luke Bonner at 586-446-2386.

Mr. Vanderpool reported on another corporate investment in our community and stated in Lansing, the Michigan Economic Development Corporation approved a state tax credit for the Macomb Group expansion in our City. He stated Macomb Group is a locally owned company and they will be relocating to another building that is currently vacant. Macomb Group is making an investment of \$3.6 million and adding 170 new jobs, with other jobs being relocated from outside the state to Sterling Heights.

PRESENTATION

Councilwoman Ziarko presented the Nice Neighbor award to Tony and Evelyn Sammut, nominated by Alan, Jennifer and Drew Yakubesan.

CONSENT AGENDA

Mr. Gerald Sieja discussed Item F and while he is glad to see these items on the agenda, he urged the administration to supply more information about the cases.

Moved by Koski, seconded by Romano, **RESOLVED**, to approve the Consent Agenda, as amended:

- A. To approve the minutes of the Regular Meeting of January 4, 2011, as presented.
- B. To approve payment of the bills as presented: General Fund - \$638,790.87, Water & Sewer Fund - \$1,016,977.90, Other Funds - \$695,187.14, Total Checks - \$2,350,955.91.

C. **RESOLVED**, to:

- A. Award the bid for the purchase of 175 Glock Model 22 Generation 4 handguns, with Glock Night Sights and three 15 round law enforcement magazines, to Vance's Outdoors, Inc., 3723 Cleveland Ave., Columbus, Ohio 43224, at a total cost of \$15,261.00, after application of the trade-in credit; and,
- B. Authorize a budget amendment to use \$15,261.00 in Federal Forfeiture Fund reserves, and increase expenditures in Account #27731320-985000 (Weapons & Protective Gear).

D. Moved to Consideration Item 4.

E. Moved to Consideration Item 3.

F. **RESOLVED**, to receive the lawsuit, *Stefanovski vs. City of Sterling Heights*; Macomb County Circuit Court Case No. 10-5370-NO.

Yes: All. The motion carried.

CONSIDERATION

- 2. Mr. Vanderpool explained the history of Ina Drive and showed a video.

Mr. Geoff Gariepy of 35015 Cavant Drive suggested selling Ina Drive to the residents in Seville Terrace as a solution to the problem.

Ms. Karen Halala, board member at Seville Terrace, wanted the record to reflect that the residents of Seville Terrace paid for the breakaway gates. She inquired the number of times emergency vehicles had difficulty with the breakaway gates.

Ms. Halala stated she spoke with Mr. Bashaw, who told her the gates would be open during the construction on 15 Mile Road and then he promised her that the gates would be closed.

Ms. Barb Gauthier, President of Seville Terrace Condominium Association, explained how easy it is to break away the gates without even getting out of her vehicle. She expressed her displeasure with the fact that the Condominium Association was not privy to the same communications given to the City Council.

Mr. Clyde Hotchkiss is a resident in Seville Terrace and stated the gates are very important to the residents there and one of the main reasons he purchased his condominium was because the street was closed off. He recommended that Ina Drive remain closed.

Ms. Helen Dellio, Vice-President of the Board of Directors, represents 120 of the residents in Seville Terrace that do not want Ina Drive gates open. She stated they pay for the maintenance of Ina Drive and pay for the snow removal. They paid for the gates and urged the City Council to keep them closed.

Mr. Patrick Foster and his wife Angela, 11670 Ina Drive, are asking that the gates be closed as well. Mrs. Foster discussed the problems they have had since the

gates have been opened. She stated if a decision is made to open the gates, she wants to request four-way stop signs, "children at play" signs and speed limit signs posted. Mr. Foster added there are safety concerns and the City Council should strongly consider closing Ina Drive.

Mr. Hendrick Barenos sympathizes with the residents that live in the area, but stated the reason the road was built when the area was planned is that someone on the City Council said we needed an ingress and egress for the homeowners. He urged the Council to either remove the concrete or open the road.

Mr. Bruce Kremhelmer of 34783 Maple Lane, is a board member of Fairway Green Condominiums. He remembers a meeting organized by Councilman Romano between Seville Terrace, Fairway Green and one of the representatives from the community regarding the gates. He stated everyone voiced their concerns at that time. At that time, the homeowners agreed it was convenient for the gate to be open. It was never safety vs. convenience. Mr. Kremhelmer is requesting the City Council close Ina Drive so the residents in the three condominium complexes could enjoy the safety and security they have come to enjoy.

Mr. John Corbat of 11157 Fairway Drive stated he lives in the subdivision and they deal with the same safety issues. He pointed out people will not get away from these problems no matter where they live. He stated Ina Drive was intended right from the beginning to be a public street. The police and fire departments

both made recommendations that it be opened. Mr. Corbat stated it is time to right the wrong and keep Ina Drive open.

Ms. Cheryl Barber of 34630 Fargo wants to see the gates remain closed due to the speeders. She stated it is a safety issue for the residents in the area.

Mr. Gerald Sieja was present in 1986 when this original issue was brought up. He disagrees with the way its been handled. He stated the residents were told the gates would be closed again after the construction was completed on 15 Mile Road. He believes if there was a problem for the police and fire emergencies, this could have been addressed years ago. Mr. Sieja stated Ina Drive should remain closed.

Ms. Tracey Miller of 40639 Kraft questioned the master plan for the condominium and stated there is an applied use of a private roadway that has been established there. She stated people purchased their property with the knowledge that it was a gated community. She stated the road is being maintained as a private road so they are looking at an applied use.

Mrs. Adele Sapilewski of 11501 Joslyn stated Ina Drive is a city street and it should be available to all residents and emergency vehicles as it was originally designed. She stated if speeding is a problem, put up stop signs and have more police presence in the area.

Ms. Marlene Serowik of 34680 Huntley stated they chose to live in a safe community and when they purchased in Seville Terrace, they knew it was a private and safe community. She pointed out they have maintained Ina Drive and

paid for all the concrete. She believes Ina Drive is not a public street; it is private property and she urged the City Council to consider closing Ina Drive as it always has been.

Moved by Romano, seconded by Koski, **RESOLVED**, to authorize the City Manager to issue to Seville Terrace Condominiums a notice of permanent closure for the street commonly known as Ina Drive.

Councilman Romano pointed out the City Council did not see the video presented by Mr. Vanderpool before this evening, so they were not privy to any information beforehand as alluded to by one of the speakers. Regarding the construction on 15 Mile Road, there was a lot of traffic backup and the residents of Seville Terrace, as good neighbors, agreed to let the City open up Ina Drive to alleviate some of that traffic with the understanding that when the construction was completed, the gates would be closed again. He stated the backup he was given says he should approve keeping those gates open, but as a Council member he must vote his conscience. Councilman Romano stated he feels very strongly about this issue and will vote to keep the gates closed.

Councilwoman Koski supports the motion and agrees with the comments made by Councilman Romano. She stated condominiums are private property with maintenance agreements for grass cutting, snow removal and repair of streets and everyone owns the common areas. Councilwoman Koski stated in her opinion, the City Council should not only close those gates but also rectify the problem and change it from a public street to a private street. This is the way it should be in a condominium association. She stated

Seville Terrace has an agreement with the City and they have been maintaining that road.

It has worked for 24 years and will continue to work.

Mayor Notte asked Mr. Vanderpool to address the question from a resident about the master plan for Ina Drive.

Mr. Vanderpool responded it was intended for a public street with access from the subdivision onto Maple Lane.

Mayor Notte stated in 1986, he voted to keep Ina Drive open and he believes that was a responsible vote at that time and it is the responsible vote at this time. He stated it is not right to close a public street that was intended to be a public street. He pointed out the police department, fire department and administration are all in favor of keeping Ina Drive open and he will vote against the motion on the floor.

Councilwoman Schmidt stated this issue has turned into a neighbor against neighbor situation and she sympathizes with the people in Seville Terrace. She inquired whether the Fire Department has utilized Ina Drive as a public street since it was opened up and the Chief responded they have. Councilwoman Schmidt stated she could not support Councilman Romano's motion on the floor. She stated the recommendation from administration is to not have parking on the north side of the street. Circumstances change and it is a change the people have to accept. Ina Drive was always supposed to go through to Maple Lane. Councilwoman Schmidt inquired whether anything was decided to Seville Terrace.

Mr. Bahorski responded property was deeded to the City by the developers of Seville Terrace and maintenance was controlled by the agreement that Council is reviewing this evening.

Councilman Taylor stated a resident implied that the employee who stated the road was going to be closed must have lied and that is not the case. The reason Ina Drive stayed open is because of City Council's inaction. It was at the point where it could have been closed and it remained open. The employee made the statement in good faith and he believes that was true. Councilman Taylor stated this is an issue where his head is telling him one thing and his heart is telling him another thing. He sympathizes with the people because they are getting a raw deal if the road stays open, but it is a public road. To benefit the entire City, Councilman Taylor has to agree with the recommendation.

Councilwoman Kniaz questioned the width and easement on Ina Drive.

Mr. Vanderpool responded it is 20' pavement width and a total of 60' right of way.

Councilwoman Kniaz stated as far as the master plan, the Council often deviates from that actual master plan and, generally speaking, she prefers not to deviate from it, but in this particular case, she is torn. In reviewing everything that was presented this evening, the fact of the matter is that road was only open for a total of six to eight weeks all together from the time it was paved. She stated from the standpoint of the people that own homes in the subdivision or condominium, the purchases were made with the idea that Ina Drive was not going to go through to Maple Lane. She stated she will vote in favor of Councilman Romano's motion even though it is a City street. She wants to see some action taken to deed the street over to the condominiums or sell it to them.

Councilwoman Ziarko stated she has flopped back and forth on this issue for a long time. She stated in 1986, her first thought was the street needs to be open because it is a City street. Since that time she has been given a lot more information about how things progress in that particular area of the City. She believes the first mistake was made in 1967 when the City was not even a city and this was brought before the zoning board for a rezoning. Single-family homes were supposed to be built there, not condominiums. Since that time, Seville Terrace has become privately owned. Councilwoman Ziarko stated there is no other condominium complex in the City with a public street going through it. At this time, she stated she would have to agree with Councilman Romano. She questioned both Chief Kovalcik and Chief Reese as to whether there have been any problems in the last 26 years when they were not able to go through the gates.

Chief Kovalcik stated the Fire Department has never had an issue going through any type of structure. He stated the problem on Ina Drive was caused by snow piled up against the gates, which caused them to take the long way around. He stated anytime they can improve ingress and egress, they would recommend it.

Chief Reese stated the Police Department has never had a problem, but he feels the gates should be opened to allow them quick access into the subdivision. If Ina Drive is closed, they have to go down Maple Lane to 15 Mile Road and it would take longer. On behalf of the Police Department, Chief Reese is recommending that the gates be open for safety purposes.

Councilwoman Ziarko stated if the Chief is recommending for public safety to keep the gates open, she would recommend four-way stop signs for both sides of the gate. Also,

the speed limit could be reduced and there could be parking on only one side of the street and no parking on the north side of the street as was mentioned.

Mayor Notte pointed out Lt. Dale Dwojakowski sent a communication to Chief Reese with some changes and he prepared a Traffic Control Order. He inquired whether they could review stop signs where the gates are now.

Lt. Dwojakowski stated if stop signs were proposed, they would have to do an engineering study. He stated he drafted the Traffic Control Order to prevent parking on the north side of Ina Drive.

Mr. Vanderpool pointed out that Ina Drive is a City road and a public road, so the City Council has the prerogative, if they choose this evening, to mandate that stop signs be installed at the locations they desire.

Councilwoman Ziarko stated she would prefer to see a compromise in place before voting on this issue.

Mr. Bahorski stated if the first motion were to fail and Council proceeded with the recommended action, the Traffic Control Order is already attached to it. The only remaining issue is the issue of the stop signs and he cautioned the Council that sometimes putting stop signs where they don't belong causes more harm than good. He stated a traffic study could be done at any time and a Traffic Control Order could be issued at a later date.

Roll call vote on motion for notice of permanent closure of Ina Drive:

Yes: Romano, Koski, Kniaz, Ziarko.

No: Notte, Schmidt, Taylor.

The motion carried.

3. Item E from the Consent Agenda:

Mr. Joseph Rimarcik spoke in opposition to the Memorandum of Understanding with the Michigan Association of Public Employees (MAPE) Executive Group as it relates to the provision for no layoffs through 2013. He also stated there are no pushbacks in this particular agreement. He discussed the salaries of each of the executives, the buy back of sick time and the fact that they are exempt from compensatory time and overtime, yet the City continues to pay them for that time. He urged the City Council to vote no.

Mr. Geoff Gariepy of 35015 Cavant stated if we are going to reduce their hours 6%, we should reduce their pay 6%. He suggested the executives be kept at the current rate and if the City is in trouble balancing the budget, then we can cut their pay.

Ms. Linda Godfrey is opposed to the proposed Memorandum of Understanding because the contract for this bargaining group is not up until 2013. She believes the Council should postpone action on this item and take into consideration that other contracts are expiring sooner than the director's contract.

Moved by Koski, seconded by Romano, **RESOLVED**, to approve the Memorandum of Understanding between the City of Sterling Heights and the Michigan Association of Public Employees (MAPE) Executive Group for the 2011/12 fiscal year and authorize the Mayor and City Manager to sign it on behalf of the City.

Councilwoman Koski asked Mr. Vanderpool to address some of the comments made this evening and make it clear that this is an open ended contract. It is not renegotiating since

they are not up until 2013. It is only a Memorandum of Understanding opening up their contract and telling us what they are willing to give the City and why we are doing this.

Mr. Vanderpool stated the City is taking this action within the scope of the financial plan and the state is in an economic crisis. The City has experienced reductions in state funding. In addition to that, home values are declining significantly and as a result the City lost \$25 million in property tax revenue. They are estimating this year that almost 100% of all homeowners will see a decrease in their property tax bills. He discussed the cost-saving measures the City has put in place a few years ago and stated it is not enough. We have to keep doing more and that is why they are seeking labor concessions. Mr. Vanderpool highlighted the proposed concessions and stated he is proud of the workforce in the City.

Councilwoman Schmidt asked Mr. Dubay what his experience has been with other communities.

Mr. Dubay wanted to clarify they are not in contract negotiations. There is a collective bargaining agreement that is legally binding and that is that. The City has to go to the unions, but the unions do not have to agree to anything. The union said they would work with the City to reduce labor costs during that period of time. He stated we have to start with where we are in the middle of the contract, reduce costs now and as contracts expire, these needs will be more fully addressed at that time. Mr. Dubay hopes this sets a precedent so other labor unions will want to save the City money also.

Councilman Taylor disagrees with these items being on the Consent Agenda. He inquired what steps would need to be taken to insure these contracts are items of Consideration rather than a Consent Agenda item in the future.

Mr. Vanderpool responded he would need clear direction from the majority of the Council stating that the rules and guidelines need to be changed. He pointed out Council has the prerogative to move those items from the Consent Agenda and put them under Consideration on the agenda.

Councilman Taylor questioned the procedure for this type of action.

Mr. Bahorski indicated a council member could request at the conclusion of the meeting that the City administration proceed with amendments to the rules. If there is any objection, a vote could be taken and a request made that it be placed on a future agenda for Council to vote on the proposed amendments to the rules.

Councilman Taylor had a copy of the collective bargaining agreement between MAPE and the City and stated it is highly irregular that we would discuss a contract and not be provided with the contract. He stated the residents should know what amendments are being made and the contracts should always be included when we have Memorandums of Understanding. He inquired what he would have to do in order for the collective bargaining contracts to always be included in the backup.

Mr. Bahorski responded under the existing Council Rules of Procedure, it is up to the City administration to provide the backup. He stated Councilman Taylor could offer up a motion and give Mr. Vanderpool clear direction.

Councilman Taylor pointed out this involves only six employees, the highest paid and sets the tone for the rest of our negotiations. He stated if the Council votes no on this Memorandum, we would be stuck paying the higher rate, 10% more. He pointed out inside the collective bargaining agreement, members of this bargaining unit and at-will employees we have, if they are released without cause, are entitled to 30 weeks severance pay. If we lay them off, that would pretty much eat up all the savings. Councilman Taylor stated we should not keep comparing ourselves to other cities. We have to do better than the next best out there.

Councilwoman Kniaz clarified the “no layoffs” are just until fiscal year 2011-12. Taking the Police Chief down to 37 ½ hours a week is not just a reduction in hours, but a reduction of 6% also. He would agree to the four unpaid holidays, four unpaid furlough days and the pay freeze.

Mayor Notte stated he would vote in favor of the Memorandum of Understanding. It is a 10% reduction and a start. He stated if we could get 10% out of every labor contract that is quite an accomplishment.

Councilwoman Ziarko stated every single one of us has been affected by the economy through layoffs and through the real estate market. She pointed out the effect on each of the Council members. She stated the City is a service business and we still have to conduct elections and provide other City services. We have a long way to go and at this point in time, she believes that if the Council votes no on this Memorandum, we are voting yes to spend 10% more. She stated because it is in good faith that these particular

six people are willing to make some concessions in their contract and they don't have to, that she is willing to take the compromise.

Roll call vote on motion to approve the Memorandum of Understanding between the City of Sterling Heights and the MAPE Executive Group:

Yes: Koski, Romano, Ziarko, Kniaz, Notte, Schmidt.

No: Taylor. The motion carried.

4. Item D from the Consent Agenda:

Mr. Geoff Gariepy of 35015 Cavant reviewed the specifications for the laptops and believes the recommendation does not allow them to expand the memory from 4 gigabytes to 8 gigabytes, which the laptops are capable of. They should have a 64-bit operating system rather than a 32-bit.

Mr. Carufel asked Sgt. Fawaz to respond.

Sgt. Fawaz stated they deliberately purchased a 32-bit knowing that our IT department has the Windows 7 64-bit. The reason they did not purchase the 64-bit at this time is because the main security, which is Net Motion, is a connectivity of our modems and computers to Verizon modems using a 32-bit security. They do not make a 64-bit security, so we were forced to go down to 32-bit; however, IT has a general license of Windows 7 64-bit that they could put back on all the new laptops.

Moved by Romano, seconded by Schmidt, **RESOLVED**, to split the award of the bid for in-car computers, hardware and accessories, server, software, licenses and maintenance contract based on the unit prices bid for the following items:

To: Dell Marketing, L.P., One Dell Way, Round Rock, TX 78682 for:

- a) Dell Latitude E6400XFR Computer
- b) Dell 90 Watt Power Supply & Adapter
- c) Dell Latitude E6400XFR Docking Station
- d) Dell Five-Year Warranty
- e) Dell Hard Drive SAN Upgrade

To: Newcom Wireless, 575 Washington St., Pembroke, MA 02359 for:

- a) Wireless Modem w/DC Power Cable
- b) AP-Trimode Combo Antenna w/Connector
- c) NetMotion Mobility XE Std. Edition
- d) NetMotion Advanced Bundle
- e) NetMotion Analytics Module
- f) NetMotion Premium Software Maintenance

To: Rave Computer Association, 7171 Sterling Ponds, Sterling Heights, MI 48312 for:

- a) Docking Station Screen Support
- b) Tilt/Swivel Motion Device: Short Handle
- c) Console – 12” Enclosed 25 Degree Angled
- d) Cup Holder – Dual External
- e) 5.5” Heavy Duty Telescoping Pole-Short
- f) Heavy Duty Fixed Top Offset Platform
- g) Console – 12” Enclosed Low Profile
- h) Cup Holder – Internal
- i) Mounting Base: Chevrolet Tahoe

- j) 12” Heavy Duty Telescoping Pole-Short
- k) Heavy Duty Sliding Top Offset Platform-9”
- l) Heavy Duty Stability Side Support Arm

Yes: All. The motion carried.

COMMUNICATIONS FROM CITIZENS

Ms. Linda Godfrey – License Plate Reader System.

Mr. Geoff Gariepy, 35015 Cavant Drive – License Plate Reader System.

Mr. Gerald Sieja, 12927 Docksin – Foreclosure rate; Contracts available online; Canal Road Responsibility; Owner of parcel between 19 Mile and Saal Road; Elimination of Primary elections; Military cutbacks; Detroit’s “I’m a Believer” campaign, rail line; rebuilding of Van Dyke; Water rates.

Mr. Charles Jefferson – Council candidates/issues; time limit for communications.

Mr. Hendrick Baren, 11065 Grenada Drive – Council member’s performance; foreclosures; budget; 10% pay cuts and 10% layoffs across the board.

Mr. Daryl Stephens, 11964 Burtley Drive – Dog ordinance.

Mr. Joe Judnick, 6040 Mulberry – Triangle Drive status; Mr. Bartholomew’s replacement; Budget Director’s comments regarding decline in revenues; BAE and General Dynamics layoffs; Blight conditions throughout the City.

REPORTS FROM CITY ADMINISTRATION AND CITY COUNCIL

There were no reports at this time.

UNFINISHED BUSINESS

There was no Unfinished Business discussed at this time.

NEW BUSINESS

1. Councilman Taylor made a motion to direct the City administration to prepare an amendment to the Governing Body Rules of Procedure to require action on labor agreements under the Consideration portion of the agenda only for the February 1, 2011 regular City Council meeting.

Mayor Nott indicated a motion was not necessary if there was no objection from any member of the City Council.

Councilman Taylor requested the City administration include on the February 1, 2011 Council agenda an amendment to the Governing Body Rules of Procedure to require action on labor agreements under the Consideration portion of the agenda only.
2. Councilman Taylor requested the City administration include all collective bargaining agreements in the backup when there is a Memorandum of Understanding or a Labor Contract on the agenda.
3. Councilman Taylor discussed Mr. Sieja's comments about pending litigation on the Consent Agenda and stated Mr. Bahorski could give a brief synopsis of the lawsuit for the Council and residents if it was moved off the Consent Agenda.
4. Councilman Taylor discussed the need for a procedure dealing with the storage of information obtained with the license plate scanners and stated resident's information should not be saved.
5. Councilwoman Ziarko informed the residents about a new program where children have the opportunity to participate in theatrics. The Sterling Civic

Theater has a play titled, "Joseph and the Amazing Technicolor Dreamcoat" at Henry Ford High School this weekend: Friday and Saturday at 7:30 p.m. and Sunday at 2:00 p.m. She stated there are tryouts for every play and everyone gets a part.

6. Councilman Romano pointed out to the residents tonight showed that this City Council is not a rubber stamp for the Administration. Everyone is an individual thinker.

ADJOURN

Moved by Romano, seconded by Ziarko, to adjourn the meeting.

Yes: All. The motion carried.

The meeting was adjourned at 11:10 p.m.

WALTER C. BLESSED, City Clerk

NOTIFICATION LIST

Tech Mechanical, Inc.
1490 East Highwood
Pontiac, MI 48340

Detailed Engineering Specifications from MacMillan & Associates, are available for review at www.mitn.info and in the Office of Purchasing.

Documentation is also available for the following Appendices at www.mitn.info and in the Office of Purchasing:

Appendix I – Davis-Bacon Act Wage Decision 12/3/10

Appendix II – Energy Efficiency and Conservation Block Grant Program Requirements including American Recovery and Reinvestment Act of 2009 and Davis-Bacon Act Contract Work Hours Safety Standards Act (Nov. 2009)

Appendix III - Federal Labor Standards Provision (Form HUD-4010), Payroll Form (Form WH-347), Notice to All Employees (WH Publication 1321)



Downloading History / Vendor Activity Report

The information below provides vendor activity for solicitation number **ITB-SH10-032** posted by City of Sterling Heights as of **1/3/2011**. You can use the button below to change the type of information you are viewing (received a notice vs. accessed attachments).

Solicitation Information

Document Title:	REPLACING BOILERS, CHILLERS, AND HVAC EQUIPMENT	
Date Issued:	12/10/2010	
Deadline:	12/28/2010 prior to 2:30 PM E.S.T.	
Specification Attachments:	Click Here for Details	11 Files
Addendum Attachments:	Click Here for Details	1 Issued (Includes 1 File)

[Show All Companies That Accessed Attachments or Received a Notice \(486 Companies\)](#)



[Export Company Details to Excel](#)

You are currently viewing only companies that accessed attachments to this solicitation (including addenda), whether they received a notice or not. To change your view use the button above.

Company Information (links show company information)

[A-Plus Asbestos Abatement LLC](#)

Main Contact: Brian Compau, 989-600-0055
 Bid Signer: Brian Compau, 989-600-0480
 Location: Bay City, MI
 Account Type: E-mail Service

[Arctic Air, Inc.](#)

Main Contact: Michael Flesher, 248-280-1300
 Bid Signer: Michael Flesher, 248-280-1300
 Location: Royal Oak, MI
 Account Type: E-mail Service

[Blue Star, Inc.](#)

Main Contact: Donna Swalya, 586-427-9933
 Bid Signer: Scott Krall, 586-427-9933
 Location: Warren, MI
 Account Type: E-mail Service

[BOILERS, CONTROLS & EQUIPMENT, INC.](#)

Specification Documents

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Main Contact: THOMAS SARGENT, 419-476-8155
 Bid Signer: THOMAS SARGENT, 419-476-8155
 Location: TOLEDO, OH
 Account Type: E-mail Service

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[Details](#)**Building Automated Systems and Services**

Main Contact: Steve Yelle, 586-731-0793
 Bid Signer: Rick Suarez, 586-731-0793
 Location: Sterling Heights, MI
 Account Type: E-mail Service

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[Details](#)**Building Decommission Services, LLC**

Main Contact: Kenneth Lawler, 586-755-9030
 Bid Signer: Kenneth, 586-755-9030
 Location: Warren, MI
 Account Type: E-mail Service

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[Details](#)**CASMAK Incorporated**

Main Contact: Michael Tatay, 810-394-6257
 Bid Signer: Michael Tatay, 810-394-6257
 Location: Nashville, MI
 Account Type: Search Only Access

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[Details](#)**Certified Abatement Services, Inc..**

Main Contact: Linda Little, 810-742-0600
 Bid Signer: Linda Little, 810-742-0600
 Location: Flint, MI
 Account Type: E-mail Service

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[Details](#)**Chezcore, Inc.**

Main Contact: Pete Hanewich, 313-962-1400
 Bid Signer: Pete Hanewich, 313-962-1400
 Location: Detroit, MI
 Account Type: E-mail Service

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[Details](#)**Conti Companies**

Main Contact: Warren Wintermantel, 586-274-4800
 Bid Signer: Warren Wintermantel, 586-274-4800
 Location: Sterling Heights, MI
 Account Type: E-mail Service

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[Details](#)**Controlled Temperature Inc.**

Main Contact: Pat Preville, 248-669-0500
 Bid Signer: Pat Preville, 248-669-0500
 Location: Walled Lake, MI
 Account Type: Search Only Access

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[Details](#)**Cummins Bridgeway Power**

Main Contact: Arlene Lachman, 248-573-1600
 Bid Signer: Fred Klemm, 248-573-1600
 Location: New Hudson, MI
 Account Type: E-mail Service

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[Details](#)**D.O. ELECTRIC CO., LLC.**

Main Contact: DANNY O'CONNELL, 734-654-8337
 Bid Signer: DANNY O'CONNELL, 734-654-8337
 Location: CARLETON, MI
 Account Type: E-mail Service

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[Details](#)**Delta Temp, Inc.**

Main Contact: Dave Karasinski, 248-589-2828

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Bid Signer: Dave Karisinski, 248-589-2828
 Location: Madison Heights, MI
 Account Type: E-mail Service

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Denny's Heating, Cooling & Refrigeration Service

Main Contact: Chris Thompson, 248-669-4338
 Bid Signer: Dennis J Mando, 248-669-4338
 Location: Walled Lake, MI
 Account Type: E-mail Service

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Detroit Boiler Company

Main Contact: Ronald F. Johnson, 313-921-7060 Senior,
 Bid Signer: Chris Lanzon, 313-921-7060
 Location: Detroit, MI
 Account Type: E-mail Service

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Detroit Contracting, Inc.

Main Contact: Firas Joseph, 313-962-8472
 Bid Signer: Nafa Khalaf, 313-962-8472
 Location: Detroit, MI
 Account Type: Search Only Access

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Detroit Piping Group

Main Contact: Pete Garcia, 313-963-9641
 Bid Signer: Pete Garcia, 313-963-9641
 Location: Livonia, MI
 Account Type: E-mail Service

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Electrex Co Inc

Main Contact: Larry Page III, 586-468-7571
 Bid Signer: Larry Page III, 586-468-7571
 Location: Harrison Township, MI
 Account Type: Search Only Access

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Engineered Comfort Systems, Inc.

Main Contact: Ronald Rodrigo, 734-287-4111
 Bid Signer: Michelle Edwards, 734-287-4111
 Location: Taylor, MI
 Account Type: E-mail Service

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General Electrical Mechanical

Main Contact: Louis Hooper, 248-698-1110
 Bid Signer: Louis R Hooper, 248-698-1110
 Location: White Lake, MI
 Account Type: Search Only Access

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global green service group

Main Contact: clayton robinson, 734-379-2054
 Bid Signer: aaron tucker, 734-379-2054
 Location: rockwood, MI
 Account Type: E-mail Service

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Grainger Industrial Supply

Main Contact: Brad Santo, 248-732-1151
 Bid Signer: Brad Santo, 248-732-1151
 Location: Niles, IL
 Account Type: E-mail Service

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Hone Engineering

Main Contact: Chris Hone, 248-866-3113
 Bid Signer: Chris Hone, 248-866-3113
 Location: Farmington Hills, MI
 Account Type: E-mail Service

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Independent

Main Contact: vas Laj, 313-123-4515

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Bid Signer: vas Laj, 313-123-4515
 Location: detroit, MI
 Account Type: Search Only Access

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Jett Pump & Valve, LLC

Main Contact: John Bresler, 248-673-2530
 Bid Signer: John Bresler, 248-673-2530
 Location: Waterford, MI
 Account Type: E-mail Service

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Johnson & Wood LLC

Main Contact: Jon Clark, 810-715-0700
 Bid Signer: Jon Clark, 810-715-0700
 Location: Burton, MI
 Account Type: E-mail Service

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johnson consulting group

Main Contact: john johnson, 586-214-9116
 Bid Signer: john johnson, 586-214-9116
 Location: algonac, MI
 Account Type: Search Only Access

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K.L. McCoy & Associates

Main Contact: Kyle Tevault, 313-882-9565
 Bid Signer: Kyle Tevault, 313-882-9565
 Location: Detroit, MI
 Account Type: E-mail Service

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L A Mechanical Contractors, Inc.

Main Contact: Les Lenchner, 248-549-3882
 Bid Signer: Les Lenchner, 248-549-3882
 Location: Royal Oak, MI
 Account Type: E-mail Service

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Linc Mechanical

Main Contact: Kevin Coakley, 248-334-4444
 Bid Signer: Kevin Coakley, 248-334-4444
 Location: Farmington Hills, MI
 Account Type: Search Only Access

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Marble Mechanical Service

Main Contact: Mary Marble, 248-723-4411
 Bid Signer: Drew wettlaufer, 313-218-6482
 Location: Birmingham, MI
 Account Type: Search Only Access

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MCM

Main Contact: Michael Tocco, 586-726-7500
 Bid Signer: Michael Tocco, 586-726-7500
 Location: STERLING HEIGHTS, MI
 Account Type: E-mail Service

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Metro Environmental, Inc.

Main Contact: Mike Mares, 586-790-2500
 Bid Signer: James Mollicone, 586-790-2500
 Location: Clinton Township, MI
 Account Type: E-mail Service

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Michigan Air Products

Main Contact: Jim Kutil, 248-837-7000
 Bid Signer: Jim Kutil, 248-837-7000
 Location: Troy, MI
 Account Type: E-mail Service

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Moote Electrical, Inc

Main Contact: Craig Hetherington, 248-334-9941
 Bid Signer: Craig Hetherington, 248-334-9941
 Location: Pontiac, MI
 Account Type: E-mail Service

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North Star Refrigeration, Heating and Cooling

Main Contact: Amanda Irvin, 586-939-0070
 Bid Signer: Amanda Irvin, 586-939-0070
 Location: Shelby Twp., MI
 Account Type: E-mail Service

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[Details](#)**Pipe Systems, Inc.**

Main Contact: Jason Izbicki, 248-409-1700
 Bid Signer: Kevin Cody, 248-409-1700
 Location: Lake Orion, MI
 Account Type: E-mail Service

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[Details](#)**Pleune Service Company**

Main Contact: Tera Olds, 616-243-6374
 Bid Signer: Dan Meekhof, 616-243-6374
 Location: Grand Rapids, MI
 Account Type: E-mail Service

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[Details](#)**PONTIAC ELECTRIC MOTOR WORKS INC.**

Main Contact: JOAN POLK, 248-332-4622
 Bid Signer: Dan Hogan, 248-332-4622
 Location: PONTIAC, MI
 Account Type: Search Only Access

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[Details](#)**Precision Environmental Systems**

Main Contact: David Southard, 586-757-7473
 Bid Signer: David D Southard, 586-757-7473
 Location: Warren, MI
 Account Type: E-mail Service

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[Details](#)**PRO-TECH DEMOLITION**

Main Contact: DAVID SMITH, 586-258-9263
 Bid Signer: DAVID SMITH, 586-258-9263
 Location: MACOMB, MI
 Account Type: Search Only Access

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[Details](#)**Purvis & Foster, Inc.**

Main Contact: Karen Foster-Flisnik, 313-924-0538
 Bid Signer: Karen Foster Flisnik, 313-924-0538
 Location: Detroit, MI
 Account Type: E-mail Service

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[Details](#)**Quality Water & Air**

Main Contact: Georgann Bien, 248-589-8010
 Bid Signer: Georgann Bien, 248-589-8010
 Location: troy, MI
 Account Type: Search Only Access

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[Details](#)**R. W. Mead & Sons, Inc.**

Main Contact: Jim Cumming, 586-296-3650
 Bid Signer: Jim Cumming, 586-296-3650
 Location: Fraser, MI
 Account Type: E-mail Service

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[Details](#)**Rem and Son Mechanical Contractors, Inc.**

Main Contact: Robert R. Mack, 586-415-0063
 Bid Signer: Robert R. Mack, 586-415-0063
 Location: Fraser, MI
 Account Type: E-mail Service

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[Details](#)**Service Plumbing & Heating Co**

Main Contact: Collette Hemminger, 248-673-7900
 Bid Signer: Collette Hemminger, 248-673-7900
 Location: Waterford, MI
 Account Type: E-mail Service

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[Details](#)**SUPREME Heating and Cooling, LLC**

Main Contact: Suzanne Stritzinger, 313-885-2400
 Bid Signer: Alfred Provenzano, 313-885-2400
 Location: Detroit, MI

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Account Type: E-mail Service

[Details](#)**[syn-ergo logistics corporation](#)**

Main Contact: douglas gailliard, 248-352-3754
 Bid Signer: douglas gailliard, 248-352-3754
 Location: southfield, MI
 Account Type: E-mail Service

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[Details](#)**[Tech Mechanical, Inc.](#)**

Main Contact: Mike Curi, 248-322-5600
 Bid Signer: Mike Curi, 248-322-5600
 Location: Pontiac, MI
 Account Type: E-mail Service

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[Details](#)**[TempCo Mechanical Contractors Inc](#)**

Main Contact: Linda Dancy, 248-471-6700
 Bid Signer: Jim Jagodzinski, 248-471-6700
 Location: Farmington Hills, MI
 Account Type: E-mail Service

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[Details](#)**[TEMPERATURE SERVICES INC.](#)**

Main Contact: NANCY BOLDA, 734-838-3200
 Bid Signer: NANCY BOLDA, 734-838-3200
 Location: Livonia, MI
 Account Type: E-mail Service

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[Details](#)**[TH Builders](#)**

Main Contact: Tomas Hernandez, 888-444-4444
 Bid Signer: Tomas Hernandez, 888-444-4444
 Location: Detroit, MI
 Account Type: Search Only Access

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[Details](#)**[Thermo Source, LLC](#)**

Main Contact: Ryan Jahnke, 248-738-7970
 Bid Signer: Daryn Bozek, 248-738-7970
 Location: Sylvan Lake, MI
 Account Type: E-mail Service

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[Details](#)**[Town & Country Pools, Inc.](#)**

Main Contact: Chris Slicker, 734-434-1700
 Bid Signer: Chris Slicker, 734-434-1700
 Location: Ypsilanti, MI
 Account Type: E-mail Service

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[Details](#)**[Trane Detroit](#)**

Main Contact: Curt Whitefield, 248-596-3622
 Bid Signer: Curt Whitefield, 248-596-3622
 Location: Novi, MI
 Account Type: E-mail Service

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[Details](#)**[Tri-Dim Filter Corporation](#)**

Main Contact: Patrick Wyman, 734-787-2674
 Bid Signer: Erik Savalox, 734-546-3573
 Location: Belleville, MI
 Account Type: E-mail Service

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[Details](#)**[Watson Bros. Company](#)**

Main Contact: James Watson, 810-985-8174
 Bid Signer: James Watson, 810-985-8174
 Location: Port Huron, MI
 Account Type: E-mail Service

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[Details](#)**Total Number of Companies that Viewed this Solicitation: 58**[New Report](#)[Return to Main Menu](#)

NOTIFICATION LIST

Signature Ford
3942 W. Lansing Road
Perry, MI 48872

AGENDA STATEMENT

OMB AS03 Rev. 11/04

Item Title: To approve the purchase of two police investigative vehicles for the Sterling Heights Police Department through a State of Michigan MiDeal cooperative bid at a total cost of \$42,000.

Submitted By: Office of Purchasing

MC

Contact Person/Telephone: Mark Carufel, Purchasing / Risk Manager, 446-2741

Administration (initial as applicable)

Attachments

WP

City Clerk

—

Resolution

—

Minutes

BB

Finance & Budget Director

—

Ordinance

—

Plan/Map

[Signature]

City Attorney (as to legal form)

—

Contract

—

Other

City Manager

Check box if this agenda item requires billing/revenue collection (fees, etc.) by Treasury Office

Executive Summary:

- The Sterling Heights Police Department (SHPD) is requesting approval for the purchase of two police investigative vehicles at pricing available through the State of Michigan MiDeal cooperative bid.
- The purchase of the two investigative vehicles will be funded via the Public Safety Forfeiture Fund - State Forfeitures (account #27732322-984000) at the respective amounts of \$20,714 and \$21,286.
- The vehicles will be purchased directly from a dealership in Lansing at a total cost of \$42,000, pursuant to pricing available through a State of Michigan MiDeal cooperative bid.
- Please see the attached Staff Report and departmental recommendation for additional information.

Suggested Action:

MOVED BY:

SECONDED BY:

RESOLVED, to approve the purchase of two police investigative vehicles at pricing available through the State of Michigan MiDeal cooperative bid at a total cost of \$42,000.

January 26, 2011

ADDITIONAL SERVICES AGREEMENT

Chief Mike Reese
Sterling Heights Police Department
40333 Dodge Park Road
Sterling Heights, MI 48313

Dear Chief Reese:

New World Systems is pleased to provide additional Data File Conversion services.

The attached forms (Exhibit AA and F) are to be reviewed and approved by you and/or your authorized representative. They describe the additional services you have requested along with the related fees.

The General Terms and Conditions from our original License Agreement dated September 25, 1991, as amended by the Additional Software Agreement dated June 1, 2010, are incorporated and continue to apply. Any taxes or fees imposed from the course of this Agreement are the responsibility of the Customer. Customer has previously furnished New World with a tax exemption certificate entitling Customer to exemption from taxes.

ACKNOWLEDGED AND AGREED TO BY:

NEW WORLD SYSTEMS® CORPORATION
(New World)

STERLING HEIGHTS POLICE DEPT., MI
(Customer)

By: _____
Larry D. Leinweber, President

By: _____
Authorized Signature Title

By: _____
Authorized Signature Title

Date: _____

Date: _____

Each individual signing above represents that (s)he has the requisite authority to execute this Agreement on behalf of the organization for which (s)he represents and that all the necessary formalities have been met.

The "Effective Date" of this Agreement is the latter of the two dates in the above signature block.

PRICING IS VALID THROUGH FEBRUARY 28, 2011.

EXHIBIT AA
TOTAL COST SUMMARY AND PAYMENT SCHEDULE

I. Total cost Summary: Implementation Services

	<u>DESCRIPTION OF COST</u>	<u>COST</u>
A.	IMPLEMENTATION SERVICES	\$135,000
1.	DATA FILE CONVERSION ASSISTANCE SERVICES as further described in Exhibit F	135,000

ONE TIME PROJECT COST: \$135,000

PRICING ASSUMES CONTRACT EXECUTION BY FEBRUARY 28, 2011.

Exhibit AA / COST SUMMARY AND PAYMENT SCHEDULE

II. Payments for Implementation Services

	<u>DESCRIPTION OF PAYMENT</u>	<u>PAYMENT</u>
A.	IMPLEMENTATION SERVICES	\$135,000
	1. Amount invoiced upon the Effective Date	\$67,500
	2. Amount invoiced 30 days after the Effective Date	67,500
	ONE TIME PAYMENTS:	<u>\$135,000</u>

ALL PAYMENTS ARE DUE WITHIN THIRTY (30) DAYS FROM RECEIPT OF INVOICE.

Billings are applied ratably to each deliverable included under the total one-time cost. If any deliverable is subject to sales tax, the tax will be calculated and added as applicable to each billing.

EXHIBIT F
DATA FILE CONVERSION ASSISTANCE

New World will provide conversion assistance to **Customer** to help convert the existing data files specified below. If additional files are identified after contract execution, estimates will be provided to **Customer** prior to **New World** beginning work on those newly identified files.

General

1. A data conversion analysis and assessment to verify the scope of effort for the project will be conducted. A revised cost for the data conversion may be provided at the conclusion of the assessment. **Customer** may elect to cancel or proceed with the conversion effort based on the revised cost for the additional files. In no event shall the costs for the services described herein exceed \$135,000.
2. **New World** will provide conversion assistance to **Customer** to help convert the existing data files specified below under #6. If additional files, beyond those listed below under #6, are identified after contract execution, estimates will be provided to **Customer** prior to **New World** beginning work on those newly identified files.
3. No data cleansing, consolidation of records, or editing of data will be part of the data conversion effort. Any data cleansing, removal of duplicate records, or editing must take place by **Customer** prior to providing the data to **New World**.

New World Responsibilities

1. **New World** will create and provide **Customer** with a conversion design document for signoff prior to beginning development work on the data conversion. No conversion programming by **New World** will commence until **Customer** approves this document.
2. **New World** will provide the data conversion programs to convert **Customer's** data from the sources listed under the files to be converted below to the **New World Licensed Standard Software** for the specified files that contain 500 or more records.
3. As provided in the approved project plan for conversions, **New World** will schedule a conversion analysis trip and a separate data conversion testing trip to **Customer's** location. The conversion testing trip will be part of delivering the conversion programs to **Customer**.
4. **New World** will provide **Customer** up to 4 test sets of the converted data. Additional test sets requested may require additional conversion costs.
5. **New World** will provide warranty coverage for any conversion-related issue reported by **Customer** to **New World** within 30 days after the conversion is run in the live database.

Customer Responsibilities

1. Up to **23** discrete data file/modules from **Customer's** current database are included in this conversion. **Customer** will provide a list of discrete data files with descriptions of fields or data elements in each file.
2. Data will be submitted to **New World** in one or more of the following formats: AS/400 files, Microsoft SQL Server database, Microsoft Access database, Microsoft Excel spreadsheet, or an ASCII-format delimited text file. Data may be delivered using any common media or data-delivery format such as 1/4-inch tape (AS/400), CD, DVD, USB device, hard drive, or FTP server.

Exhibit F / DATA FILE CONVERSION ASSISTANCE

3. **Customer** understands that files or tables containing less than 500 records or table entries will not be converted.
4. A data dictionary (data descriptors) containing all data elements may be provided to **New World** for each file submitted with the media, if available.
5. As provided in the project plan for conversions, **Customer** will provide a dedicated resource in each application area to focus on conversion mapping and testing. This includes dedicating a support person(s) whenever **New World** staff is on site regarding conversions. Roughly a one to one ratio exists for **Customer** commitment and the **New World** commitment. **Customer** understands that thorough and timely testing of the converted data by **Customer** personnel is a key part of a successful data conversion.
6. **Customer** agrees to promptly review and signoff on both the conversion design document, and on the final conversions after appropriate review.

Files to be converted:

CLEMIS

Master Files:

- Master Name (Jackets)
- Master Gun
- Master Property
- Master Vehicle

Police CAD / Records Management System:

- CAD / Call for Service
- Narrative
- Incidents
- Cases
- Arrests
- Accidents
- Mug Shots
- Building Watches
- Citations

ACCESS DB

Police CAD / Records Management System:

- Tickets/Citations (Access DB)
- Business Registry
- Personnel Training

Exhibit F / DATA FILE CONVERSION ASSISTANCE

EXCEL

Police CAD / Records Management System:

- Arrests
- Warrants
- Vehicle Impounds
- Personnel Training

FoxPro

Police CAD / Records Management System:

- Master Name (Jackets)
- Master Gun
- Master Vehicle

